



REQUISITION FORM (External User)

Name & Designation of User			
Name of Supervisor (In case of M.Tech/Ph.D Student)			
Department			
E-mail id			
Contact Number			
Name of instrument (VSM/SEM/XRD/AFM/VSM/STM /UV Vis /PL/ Ellipsometer /Particle size analyser/CV-IV Measurement/Sputtering/Thermal Coating unit/PLD/Electrochemical analyser)			
Conditions of measurement (if any)			
Number of Samples and their codes (Maximum four samples only)			
Remark, if any			
Fee details	Amount	Receipt No.	Date
Signature of User	Signature of Supervisor	Head of Department	
Details of Allotted Slot	Date	Time	
Important <ol style="list-style-type: none">Use of instrument will be on first cum first serve basis.All consumables such as substrates, chemicals etc .required for characterization, is to be provided by userDue to computer virus threat data will not be copied on to your media (Pen drive). Data will provide be provided in CD onlyIt is mandatory to acknowledge CIR, in case results published in Journal Paper, Conference proceeding, conference presentation, M.Tech./Ph.D. thesis or any technical write up.Your cooperation in the smooth running of the Facilities in CIR is solicited.			
For CIR Office Use only			
Requisition No:			
Date:			
Remarks, if any :			
Faculty In-charge, CIR			